

**Academic Exchange Program Factsheet
Universitas Ciputra Information Sheet (2025 - 2026)**

General Information	
Name of the University	Universitas Ciputra Surabaya
Address	CitraLand CBD Boulevard, Made, Kec. Sambikerep, Kota Surabaya, Jawa Timur, 60219, Indonesia
Official Website	Universitas Ciputra Website
Telephone/ Facsimile	(031) 7451699
University Profile	UC Video Profile
Guidebook for Prospective Students	International Student Booklet

Ciputra Collaboration and Global Engagement Department (CAGE)		
Official Webpage	ciputra.ac.id/cage/	
Official Email	cage@ciputra.ac.id	
Exchange Coordinator Information	Name:	Name: Dila Prely Rahmadhanty, S.I.Kom.
	Position:	International Collaboration Section Head
	Email:	dila.prely@ciputra.ac.id
	Phone No:	+62 812-3134-4848

Student Exchange General Information	
Exchange Period	Fall 2026
Level of Student	Undergraduate level
Faculty Departments at Universitas Ciputra	• School of Business Management • School of Creative Industry • School of Tourism

	• School of Information Technology • School of Medicine • School of Dental Medicine • School of Psychology • School of Communication Science and Media Business • School of Entrepreneurship and Humanities
Medium of Teaching	English
Term for the Academic Year	Odd Semester (Fall Semester) Period: 14 Sept 2026 - 15 Jan 2027
Maximum credits students can take per semester	Bachelor, maximum 18 credits (SKS)
Course Catalog	Course catalog for reference
Restriction	Exchange students are allowed to choose courses from a maximum of three different majors, as long as they are still within one faculty.

Nomination and Application Process		
Nomination Process (Coordinators only)	The international coordinator of partner universities should fill out the Nomination Form .	
Application Periods and Deadlines	<i>Spring Semester</i>	
	• <i>Nomination Deadline</i>	1 Dec 2025
	• <i>Application Deadline</i>	20 Dec 2025
	• <i>Course Selection</i>	2 Feb 2026
	<i>Fall Semester</i>	
	• <i>Nomination Deadline</i>	1 July 2026
	• <i>Application Deadline</i>	15 July 2026
	• <i>Course Selection</i>	31 August 2026
Application Requirements	• Enrollment Letter from Home University • Latest Academic Transcript • Scan of Passport • Passport-sized Photo • English Certificate • Curriculum Vitae / Resume	

	Health Certificate issued by a local hospital	
Academic Requirement (Minimum GPA)	Minimum of 2.75 out of 4.00	
Language Proficiency Requirement	TOEFL iBT	IBT 70 or above
	IELTS	IELTS 5.5 or above
	Duolingo	90 or above
	Other English proficiency tests, such as tests provided by the university language center.	Measurements will be adjusted, but they will follow roughly the same standards as the previous test.
Tuition Fee	For exchange programs, tuition fees are waived for one semester for students from Ciputra University's partner institutions.	
Application Procedures	- Nomination: The international coordinator of partner universities fills out the Nomination Form. (Please make a copy of the form, then send the filled form to cage@ciputra.ac.id.) - Application: Students submit the necessary documents through this Application Form. - Release of the letter of acceptance and invoice by UC. - Payment by students, as per the invoice details. The payment includes the visa fee and the administration fee. - Submission of other necessary documents for the visa application (if applicable) by students. - Arrival in Indonesia.	
Visa Application and Study Permit Procedures	- UC will proceed with the visa and study permit application based on the documents submitted with the Application Form (students do not need to apply for themselves). - UC will request additional necessary documents for the visa and study permit application, if applicable. Please refer to the Indonesian visa information in this booklet.	
Pre-Departure Procedures	UC will hold an online pre-departure briefing closer to the arrival date. A separate email will be sent to students regarding the date.	
Upon Arrival	- UC will provide the airport pick-up service for students. - Upon arrival, UC will accompany students to gather other necessary documents for international students,	

	including the Study Permit Letter, the Residence Permit Letter, and the Police Notification Letter. • UC will provide a one-on-one buddy to ensure international students can study and enjoy their journey in Indonesia.
Orientation Date	• Spring semester: Late January • Fall semester: Early August
Accommodation	• On Campus: UC Student Residence catalog. • Off-Campus: Subject to availability, the arrangement will be done after registering for the program.
Medical Coverage	Students are recommended to have health insurance.
Distance from Airport	30 km

Grading System		
Information on Grading and Credit System	Grade Legend	
	A	85 - 100
	A-	80 - 84,99
	B+	75 - 79,99
	B	70 - 74,99
	B-	65 - 69,99
	C+	60 - 64,99
	C	55 - 59,99
	D	45 - 54,99
	E	0 - 44,99
Issuance of Student Academic Record	End of semester.	

Universitas Ciputra Academic Calendar 2025/2026	
	Academic Calendar 20252026.pdf

Facilities and Services	
Facilities	• UC Library • Student Lounges • UC Walk (Cafeteria) • Sport Facilities • UC Student Residence • Banks • Clinic at UC • Close to Ciputra Hospital
Services	• Pre-Departure Orientation • Arrival of Pick-up Service • On-Campus Orientation Week • Visa Application • One-on-One Buddy • City Tour